



January 26, 2010

Dear Postal Customer:

Changes in consumer preference and recession-related declines in mail volume have reduced U.S. Postal Service revenues. Operation of the Postal Service is paid for by postage and fees paid by our customers. The Postal Service receives no operational subsidy from taxes. Current economic conditions require that we review all postal operations for opportunities to streamline processes and provide service more efficiently.

As the postal manager responsible for all offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. A review of the business activities of the Highland Park Ravinia Station revealed that the office workload has declined. This reduced workload and the fact that we have the main post office located 1.6 miles away suggests that the continuation of the Highland Park Ravinia classified station may not be warranted.

Accordingly, we are considering consolidation of the Highland Park Ravinia Station, located at 582 Roger Williams Ave. If you are a post office box customer, you have the option of post office box delivery at the Highland Park Main Post Office or you may receive carrier delivery at your residence. The Postal Service is considering relocating current post office boxes to the Highland Park Main Post Office, 833 Central Ave, and located 1.6 miles away from your current location. Full retail service hours at the Highland Park Main Post office are from 8:30 AM to 5:30 PM, Monday to Friday and 8:30 AM to 3:00 PM on Saturday.

If a change to service is implemented, post office box customers will continue to use the name Highland Park and ZIP Code in their mailing address. You will not be required to change your mailing address if you choose to continue your Post Office Box at the new location. The Postal Service operates to serve our customers. We value your opinions during this review process. Please complete the enclosed questionnaire and return with your comments by February 19, 2010 using the pre-addressed envelope provided.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Ann M. Kulbeckas".

Ann M. Kulbeckas  
A/Manager, Operations Programs Support